

STUDENT ID POLICY

2015-2016

This year the 6th - 8th graders will have student ID's. They will be used for service in the cafeteria, library, as well as identification of students on our school campus.

This is how ID's will work.

1. Students will receive an ID at the opening of school (no picture) to use until school pictures are taken .
2. If a student does not have his/her ID in the morning, then he/she can do the following:
 - a. Come to the table set up outside the cafeteria door and buy a "temporary" ID for a dollar or
 - b. If they do not have a dollar, then they will receive an hour detention after school on Wednesday.
 - c. If given a detention, the student has until the day before the assigned detention to bring in his/her dollar and the detention will be removed.
 - d. If the dollar is not received by the day before the assigned detention, the detention stands.
3. If they cannot find their ID, then they will have to purchase a new one which will cost \$5.00. A Temporary ID will be given to the student which shows they have purchased a new ID and is waiting for the new ID to come in.
4. ID's cannot be defaced in any manner. This includes, but is not limited to, placing stickers on the ID, marking out parts of the ID with pen or permanent marker, or intentionally breaking the ID. If the ID is damaged, a new one will have to be purchased at the \$5 price.
5. ID's will be worn on either the collar of the **student's uniform shirt** or on an appropriate lanyard at all times on school campus.
6. All teachers should be checking for ID's in the hall and no one should enter your classroom without either their own ID or a temporary one purchased before homeroom begins.
 - a. If a student does not have his/her ID and does not get one before homeroom, *then* he/she will report to the front office where a Temporary ID and a detention will be issued. This detention cannot be removed by paying a dollar since the student failed to follow the ID policy.
 - b. If the ID is lost during the school day, then students will report to the front office to purchase a temporary one.

I have read and understand the student ID policy presented above.

Parent Signature

Student Signature